

PERMIT FOR PORTABLE APPLIANCES

This permit is required for all portable appliances that can pose an increased risk of fire if left unattended in accordance with MWI 8715.11, Fire Safety Program. These include coffee makers and desk-type coffee warmers, portable electric heaters, hot plates used to cook or heat food, toasters and toaster ovens. Contact the Industrial Safety Branch for a determination if other similar appliances require a permit.

This permit will be revoked for a period 30 days if the appliance is left "on" after normal working hours, or when no one is working in the immediate area.

NOTE: Permit is valid for life of the appliance meeting the description and specified location. If the appliance is changed or relocated, a new permit shall be required.

The portable appliance listed below and location is approved for use.

DESCRIPTION OF APPLIANCE:

LOCATION OF APPLIANCE:

MSFC Fire Protection Requirements (Check all blocks applicable to this permit)

- ☐ Label of a Nationally-Recognized Testing Laboratories (NRTLs) (i.e.; UL, ARL, FM) attached to appliance.
- ☐ Appliance shall be plugged directly into permanently mounted receptacle or approved NRTL labeled extension cord with wire gauge and usage requirements equal to or greater than the appliance cord. Cord shall be arranged so as not to create a tripping hazard.
- ☐ Easily ignitable combustible material shall be located at least 3 feet from appliance. Limited combustible material associated with the use of the appliance, such as napkins and cups will be allowed.
- ☐ Portable heaters shall be located so they cannot easily turn over and shall be directed away from easily ignitable combustible material.
- ☐ Heat-producing appliances shall be turned "off" when left unattended and "unplugged" at the end of the work day.
- ☐ Portable heaters shall be "unplugged" at the end of the work day.
- ☐ Permit shall be posted in plain view close to the appliance so it can be easily noticed.

NAME OF REQUESTING INDIVIDUAL:

SIGNATURE OF REQUESTING INDIVIDUAL:

DATE:

REQUESTING INDIVIDUAL SUPERVISOR:

SIGNATURE OF REQUESTING SUPERVISOR:

DATE:

APPROVING BUILDING MANAGER/ASSISTANT:

SIGNATURE OF APPROVING BUILDING MANAGER/ASSISTANT:

DATE: